

No. KITS/A-39/Acc/2026 / 27

Date: 22.01.2026

CIRCULAR

In view of the External Mock NBA Visit scheduled on 24-25 January, 2026 the Institute will function as follows:

- 24th January, 2026: Full working day
- 25th January, 2026: Forenoon session only

All faculty and staff members are requested to take note of the above and report to duty without fail and remain on campus until the visiting team departs. In case of exigency, faculty and staff may seek prior permission from the Principal through the concerned Head of the Department/Section.

Kotwal
REGISTRAR

To
All the Deans/Heads of Departments/Sections

Copy to:

1. The Chairman, KITSW
2. PA to Principal
3. AO / Master File
4. Accounts section for information
5. Stack file